



**Fred A. Olds PTA**  
204 Dixie Trail Raleigh, NC 27607  
919-856-7699  
Federal Tax ID# 56-1691206

## Returned Checks Policy

The PTA will gladly accept your personal check for donations, fundraisers, and most other payments. However, in the event your check is returned to us from the bank for any reason, you will receive a letter stating that you owe the PTA the face amount of the returned check along with a returned check fee of \$12.00. This \$12.00 fee is to cover the fee the PTA gets charged from the bank for any returned checks against our account. Payments must be made via cash or cashier's check within a two-week timeframe to avoid further collection procedures.

The PTA keeps a record of all returned checks and if we receive multiple returned checks from the same household, they will be notified that the PTA will no longer be able to accept any payments from them in the form of a check.

The board requires that you provide the following information on all checks:

**Full Name**  
**Street Address**  
**Phone Number**

If there any questions, please feel free to contact me or the 2015-2016 PTA President, Debbie Kane.

Thank You,

Jennifer Maness  
[jennifermaness7@gmail.com](mailto:jennifermaness7@gmail.com)  
PTA Treasurer